

Collection Development Policy

There are three sections to this part of the packet. The first section is the current policy as approved by the board. The second section inserts new wording and deletes wording of the current policy. Words which are struck through are deletions from existing policy; words in boldface type and highlighted are additions. This policy will comply with Act 436 of the Louisiana Legislators. A template from the Louisiana Attorney General's office was used for guidance. DeSoto Parish's District Attorney has reviewed and approved. The third section is how the policy will look after approved by the Board of Control.

Section 1: Current Policy **Pages 2-6**
(Adopted by DeSoto Parish Library Board of Control on February 6, 2011)

Section 2: Policy with Deletions and Additions **Pages 7-12**
(As required by Louisiana Act 436, recommended changes from Louisiana State Attorney, approved by DeSoto District Attorney)

Section 3: Recommended Policy **Pages 13-15**
(Policy if approved by the DeSoto Parish Library Board of Control)

Section One

602.1 - Collection Development Policy

Date Policy Approved: February 6, 2011 by DeSoto Parish Library Board of Control

I. Purpose of the Library:

This collection development statement seeks to clarify goals and objectives that professional staff will pursue through the acquisition and withdrawal of materials for the DeSoto Parish Library.

The DeSoto Parish Library will strive to:

- Serve DeSoto residents of all ages and abilities and keep pace with changing community.
- Provide reliable information to all members of the community.
- Enrich lives by providing recreational reading and non-profit media.
- Expand an individual's knowledge beyond his/her own life experiences.
- Provide free access to ideas which encourage enlightened citizenship.
- Promote increased reading in order to further this essential skill.
- Offer competent representation of significant local, national and international concerns. Support the Library Bill of Rights, the Freedom to Read Statement and the Freedom to View Statement.

Mission:

The DeSoto Parish Library is a service institution which seeks to inform, educate, entertain and culturally enrich the lives of all people, from early childhood to senior citizens, through the use of books and other materials, technological innovations, facilities and professional services.

Vision:

We aspire to be a dynamic library, essential to thoughtful, productive community life and always meeting our community's evolving needs.

Goals:

The library collection contains materials which provide citizens of DeSoto Parish with equitable access to information and materials for lifelong learning, enrichment and enjoyment.

The DeSoto Parish Library strives to collect materials representing different viewpoints. The library recognizes some materials may be considered controversial and may offend some users. Inclusion of questionable language and attitudes in materials is not in itself a reason to exclude them from our collection. Materials should not be proscribed or removed because of partisan or doctrinal disapproval. Materials which represent only one point of view may be selected to provide necessary alternatives to other material. The existence of a particular viewpoint in the collection is not an endorsement of that particular point of view, but an expression of the library's adherence to the principles of intellectual freedom.

The DeSoto Parish Library Board of Control adopts and declares that the American Library Association's Intellectual Freedom Statements will guide the development of the Library's collections.

Responsibility:

Responsibility for the selection of library materials rests with the Library Director, who is accountable to the Library Board. Actual selection will be delegated by the Director to the professional librarians.

Criteria:

Material considered for purchase will be selected on the basis of:

Quality

The literary and educational merit, decency of information, accuracy, and effectiveness of presentation and comparison with other published materials of the same subject is considered, as seen in review media or by examination by a librarian. Judgment will be based on the material as a whole, and not on the presence of individual words, phrases or episodes alone.

Balance

All sides of an issue will be represented, within budget limitations and availability of materials. No material will be excluded because of race, gender, nationality, political or social views or the personal benefits of the author.

Demand

We consider expressed interest by the community while remaining consistent with budget restrictions and collection balance.

Suitability for Age Level

Selection criteria for children, young adult and adult materials differ; however, any patron (valid card holder), may access and/or borrow age appropriate material from the library's collection. The library will not act in the role of censor for any age level, material type or subject matter. Parents and legal guardians are responsible for children's reading and viewing, not library staff. Selection of materials for the adult collection is not restricted by the possibility that children may obtain, read or view such materials. The library believes in the intellectual freedom of the individual and the rights of parents and legal guardians to develop, interpret and enforce their own code of ethics upon their minor children.

Durability and Cost

The quality of technical production and cost will be considered. The library will provide a wide variety of formats to meet differing needs of individual patrons and will consider patron requests within the overarching principles of selection.

Gifts:

The DeSoto Parish Library actively encourages donations and memorial gifts from the community; however, the same criteria used in the purchase of material applies also to gifts. The library reserves the right to dispose of, or refuse, gifts in accordance with established procedures. No conditions may be imposed relating to any book or other item after its acceptance.

Weeding:

To maintain the quality and usefulness of library materials, the professional staff will systematically re-evaluate the existing collection, discarding outdated and worn-out items. The material will be disposed of in accordance with established library procedures.

Patron Comments Regarding Library Materials:

Though the library purposely selects books and non-book materials for diversified readership, the patron does have the right to address his/her concerns to the Library Board in accordance with the established library procedures.

Non-Print Selection Policy:

The DeSoto Parish Library's non-print collection contains the following formats: books on CDs and cassettes, VHS cassettes, DVDs, computer and databases. Other new formats will be added as technology and budget permits.

Our aim is to provide materials for all age levels and interests which will educate, entertain, enlighten and enrich library users. Every effort will be made to provide materials which are notable in content, style, or of a unique nature and have been found of redeeming value for all public non-print collections.

In the case of the internet, the DeSoto Parish Library staff has no control over content, but the library does have a filter in place intended to prevent the access of pornographic material. The accuracy of information found through this medium cannot be guaranteed. The library staff does not monitor its use, but does request parents take responsibility for their children's use.

Privacy Policy:

The DeSoto Parish Library is committed to protecting the privacy of patrons and visitors to the library, including visitors to our website, and in library publications, advertisements and news releases.

Confidentiality of Library Records:

The library system recognizes that its circulation records and other records identifying the names of library users with specific materials are confidential. However, circulation records will be made available when necessary for the reasonable operation of the library; upon consent of the user, or the parent/guardian of a minor child; or pursuant to a subpoena, court order or where otherwise required by law.

Section 2

602.1 - Collection Development Policy

Date Policy Approved: February 6, 2011 by DeSoto Parish Library Board of Control

Date Policy Updated: February 23, 2023 by DeSoto Parish Library Board of Control

NOTE ON CODING: Words which are struck through are deletions from existing policy; words in **boldface type** and **highlighted** are additions.

I. Purpose of the Library:

This collection development statement seeks to clarify goals and objectives that professional staff will pursue through the acquisition and withdrawal of materials for the DeSoto Parish Library.

The DeSoto Parish Library will strive to:

- Serve DeSoto residents of all ages and abilities and keep pace with changing community.
- Provide reliable information to all members of the community.
- Enrich lives by providing recreational reading and non-profit media.
- Expand an individual's knowledge beyond his/her own life experiences.
- Provide free access to ideas which encourage enlightened citizenship.
- Promote increased reading in order to further this essential skill.
- Offer competent representation of significant local, national and international concerns. Support the Library Bill of Rights, the Freedom to Read Statement and the Freedom to View Statement.

II. Mission:

The DeSoto Parish Library is a service institution which seeks to inform, educate, entertain and culturally enrich the lives of all people, from early childhood to senior citizens, through the use of books and other materials, technological innovations, facilities and professional services.

III. Vision:

We aspire to be a dynamic library, essential to thoughtful, productive community life and always meeting our community's evolving needs.

IV. Goals:

The library collection contains materials which provide citizens of DeSoto Parish with equitable access to information and materials for lifelong learning, enrichment and enjoyment.

The DeSoto Parish Library strives to collect materials representing different viewpoints. The library recognizes some materials may be considered controversial and may offend some users. Inclusion of questionable language and attitudes in materials is not in itself a reason to exclude them from our collection. Materials should not be proscribed or removed because of partisan or doctrinal disapproval. Materials which represent only one point of view may be selected to provide necessary alternatives to other material. The existence of a particular viewpoint in the collection is not an endorsement of that particular point of view, but an expression of the library's adherence to the principles of intellectual freedom.

The DeSoto Parish Library Board of Control adopts and declares that the American Library Association's Intellectual Freedom Statements will guide assist in the development of the Library's collections. **However, in selecting materials, the Director (or designee) shall consider the community standards for the population served by the library.**

V. Responsibility:

Responsibility for the selection of library materials rests with the Library Director, who is accountable to the Library Board. Actual selection will be delegated by the Director to the professional librarians.

VI. Criteria:

MATERIAL CONSIDERED FOR PURCHASE WILL BE SELECTED ON THE BASIS OF:

Quality

The literary and educational merit, decency of information, accuracy, and effectiveness of presentation and comparison with other published materials of the same subject is considered, as seen in review media or by examination by a librarian. Judgment will be based on the material as a whole, and not on the presence of individual words, phrases or episodes alone.

Balance

All sides of an issue will be represented, within budget limitations and availability of materials. No material will be excluded because of race, gender, nationality, political or social views or the personal benefits of the author.

Demand

We consider expressed interest by the community while remaining consistent with budget restrictions and collection balance.

Suitability for Age Level

Parents and guardians have the right and responsibility to guide and direct the reading, listening, and viewing choices of their own minor children. Selection criteria for children, young adult and adult materials differ; however, any patron (valid card holder), may access and/or borrow age appropriate material from the library's collection. ~~The library will not act in the role of censor for any age level, material type or subject matter.~~ Selection of materials for the adult collection is not restricted by the possibility that children may obtain, read or view such materials. The library believes in the intellectual freedom of the individual and the rights of parents and legal guardians to develop, interpret and enforce their own code of ethics upon their minor children.

Nevertheless, in order to make educated and informed decisions, parents and guardians rely on the collections curated by DeSoto Parish Library. Books and other library resources should include a variety of diverse and inclusive viewpoints. However, the goal of providing a variety of viewpoints does not require the library to include unrestricted access to sexually explicit materials in collections available to minors.

In selecting materials for the Juvenile/Young Adult Collections, the follow criteria will be used to determine if material is sexually explicit or sexual in conduct.

Sexually Explicit Materials – includes textual, visual, or audio materials or material accessed via any other medium that depict or describe sexual conduct.

Sexual Conduct – any of the following:

(a) Masturbation or lewd exhibition, actual, simulated, or animated, of the genitals, pubic hair, anus, vulva, or female breast nipples;

(b) Sadomasochistic abuse, meaning actual, simulated or animated, flagellation, or torture by or upon a person who is nude or clad in undergarments or in a costume that reveals the pubic hair, anus, vulva, genitals, or female breast nipples, or in the condition of being fettered, bound, or otherwise physically restrained, on the part of one so clothed;

(c) Actual, simulated, or animated touching, caressing, or fondling of, or other similar physical contact with a pubic area, anus, female breast nipple, covered or exposed, whether alone or between humans, animals, or a human and an animal, of the same or opposite sex, in an act of apparent sexual stimulation or gratification;

(d) Actual, simulated, or animated stimulation of a human genital organ by any device whether or not the device is designed, manufactured, or marketed for such purpose;

(e) or Actual, simulated, or animated ultimate sexual acts, whether between human beings, animals, or an animal and a human being.

If the material contains sexually explicit material the Director (or designee) shall consider whether the same objective can be met by the selection of materials that do not contain sexually explicit materials.

Durability and Cost

The quality of technical production and cost will be considered. The library will provide a wide variety of formats to meet differing needs of individual patrons and will consider patron requests within the overarching principles of selection.

VII. Gifts:

The DeSoto Parish Library actively encourages donations and memorial gifts from the community; however, the same criteria used in the purchase of material applies also to gifts. The library reserves the right to dispose of, or refuse, gifts in accordance with established procedures. No conditions may be imposed relating to any book or other item after its acceptance.

VIII. Weeding:

To maintain the quality and usefulness of library materials, the professional staff will systematically re-evaluate the existing collection, discarding outdated and worn-out items. The material will be disposed of in accordance with established library procedures.

IX. Patron Comments Regarding Library Materials:

Though the library purposely selects books and non-book materials for diversified readership, the patron does have the right to address his/her concerns to the Library Board in accordance with the established library procedures.

Non-Print Selection Policy:

X. Digital Content Services / Electronic Resources Policy

~~The DeSoto Parish Library's non-print collection contains the following formats: books on CDs and cassettes, VHS cassettes, DVDs, computer and databases.~~

DeSoto Parish Library utilize a variety of digital content sources that may contain sexually explicit materials that are outside of the library's regulatory control. For example, this may include e-magazines, e-books, e-audio books and e-videos that contain sexually explicit materials. They are available through some digital library services available to minors. Additionally, many digital content services do not have the functionality to limit minors from viewing R and NC-17-rated movies. Other New technology platforms formats will be occasionally added as technology as budget permits that have same limitations.

Our aim is to provide materials for all age levels and interests which will educate, entertain, enlighten and enrich library users. Every effort will be made to provide materials which are notable in content, style, or of a unique nature and have been found of redeeming value for all public ~~non-print collections~~ **digital content services and electronic resources.**

In the case of the internet, the DeSoto Parish Library staff has no control over content, but the library does have a filter in place intended to prevent the access of pornographic material. The accuracy of information found through this medium cannot be guaranteed. The library staff does not monitor its use, but does request parents take responsibility for their children's use.

Because of the uncertainty of both digital content sources and internet content the library will offer parents a guide explaining the sources and content that are accessible to children so that the parent can make an informed decision on whether to grant their child digital access permission.

XI. Privacy Policy:

The DeSoto Parish Library is committed to protecting the privacy of patrons and visitors to the library, including visitors to our website, and in library publications, advertisements and news releases.

XII. Confidentiality of Library Records:

The library system recognizes that its circulation records and other records identifying the names of library users with specific materials are confidential. However, circulation records will be made available when necessary for the reasonable operation of the library; upon consent of the user, or the parent/guardian of a minor child; or pursuant to a subpoena, court order or where otherwise required by law.

Section 3

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