

**DESOTO PARISH LIBRARY  
BOARD OF CONTROL MEETING  
Minutes  
MANSFIELD LIBRARY MEETING ROOM  
February 25, 2021**

**CALL TO ORDER**

Evelyn Brown Quinn called the meeting to order at 2:02 pm.

**ROLL CALL**

**Present:** Evelyn Brown Quinn, Leon W. Hunt, Ronald Jackson, Ernel Jones, Katherine Freeman and Nancy Spillman. Staff included Delbert Terry, Bill Smith and Pam Burr.

**Absent:** Margaret Dickerson and Michele Abington-Cooper

**WELCOMING OF GUESTS**

**The Following Were Present:** Doris Ross, Mansfield Library Branch Manager; Kriston Newsome, Pelican Branch Manager; Tammy Overton, Stonewall Branch Manager; Marian Ponthieux, IT Manager and Frances Tyler, Acquisitions Librarian

**APPROVAL OF MINUTES**

Katherine Freeman moved to approve minutes for **February 25, 2021, Regular Board Meeting** as written, seconded Leon W. Hunt. The motion carried unanimously.

**REPORT OF FINANCES**

- 1. Consider Approval of Expenditures from November 7, 2020 – December 31, 2020.** Nancy Spillman moved to approve expenditures, seconded by Ron Jackson. The motion carried unanimously.
- 2. Consider Approval of Expenditures from January 1, 2021- February 12, 2021.** Kathrine Freeman moved to approve expenditures, seconded by Nancy Spillman. The motion carried unanimously.

- 3. Consider Approval of Names on LAMP Account:** Ron Jackson moved to add Delbert Terry and Katherine Freeman to Lamp Account, seconded by Nancy Spillman. The motion carried unanimously.

## **NEW BUSINESS**

- 1. Consider Approval for Families First Corona Virus Response Act (FFCRA) Extension**

Ernel Jones moved to approve extension, seconded by Ron Jackson. The motion carried unanimously.

- 2. Consider Approval for Disaster Recovery Plan**

Katherine Freeman moved to approve the Disaster Recovery Plan, seconded by Nancy Spillman. The motion carried unanimously.

- 3. Consider Approval for Increase Insurance Rates**

Motion made by Ron Jackson to Increase Insurance Rates to match DeSoto Parish Police Jury's increase, seconded by Ernel Jones. The motion carried unanimously.

- 4. Consider Approval of COVID-19 Voluntary Vaccine Policy**

Motion made by Nancy Spillman to approve of COVID-19 Voluntary Vaccine Policy, seconded by Ron Jackson. The motion carried unanimously.

## **ANNOUNCEMENTS**

The Board decided to schedule the next regular board meeting for Thursday, May 27 at 2:00 PM. Meeting will be held in the Meeting room of the Mansfield Library.

## **ADJOURNMENT**

Ernel Jones moved to adjourn meeting, seconded by Ronald Jackson. The motion carried unanimously. Meeting ended at 2:23 PM.

Respectively submitted,

Delbert Terry  
Library Director  
DeSoto Parish Library