

**DESOTO PARISH LIBRARY
BOARD OF CONTROL MEETING
Minutes
MANSFIELD LIBRARY MEETING ROOM
May 27, 2021**

CALL TO ORDER

Margaret Dickerson called the meeting to order at 2:01 pm.

ROLL CALL

Present: Margaret Dickerson, Evelyn Brown Quinn, Leon W. Hunt, Ernel Jones, Katherine Freeman and Nancy Spillman. Staff included Delbert Terry, Bill Smith and Pam Burr.

Absent: Michele Abington-Cooper and Ronald Jackson

WELCOMING OF GUESTS

The Following Were Present: Doris Ross, Mansfield Library Branch Manager; Kriston Newsome, Pelican Branch Manager; Tammy Overton, Stonewall Branch Manager; Frances Tyler, Acquisitions Librarian and Pat Arbuckle

Mrs. Arbuckle addressed the board concerning building and grounds issues.

APPROVAL OF MINUTES

Add to agenda: Consider Mansfield Enterprise as the official journal for DeSoto Parish Library.
Add to Agenda: Consider Approval for HVAC Improvements at Stonewall and Pelican branches.

One correction on page 1 of minutes. Change Nancy Freeman to Nancy Spillman.

Nancy Spillman moved to approve minutes for **February 25, 2021, Regular Board Meeting with the one change**, seconded Leon W. Hunt. The motion carried unanimously.

REPORT OF FINANCES

Consider Approval of Expenditures from February 13, 2021 to May 7, 2021

Ernel Jones moved to approve expenditures, seconded by Evelyn Quinn. The motion carried unanimously.

NEW BUSINESS

1. Consider Mansfield Enterprise as the official journal for DeSoto Parish Library.

Katherine Freeman moved to approve the Mansfield Enterprise as the official Journal of the DeSoto Parish Library, seconded by Leon W. Hunt. The motion carried unanimously.

2. Consider Approval for Auditor (Dees, Gardner) for 2020 DeSoto Parish Library Financials

Motion made Evelyn Quinn to approve Auditor (Dees, Gardner) for 2020 DeSoto Parish Library Financials, seconded by Katherine Freeman. The motion carried unanimously.

3. Consider Approval for Employment Leave Statement

Katherine Freeman moved to approve the Employment Leave Statement, seconded by Evelyn Quinn. The motion carried unanimously.

4. Consider Approval for DeSoto Parish Library Marketing Plan 2021-2022.

Motion made by Katherine Freeman to approve the DeSoto Parish Library marketing plan for 2021-2022, seconded by Nancy Spillman. The motion carried unanimously.

5. Consider Approval for In-Service Training (August-September)

Leon W. Hunt moved to approve In-Service Training days at each library location, seconded by Ernel Jones. The motion carried unanimously.

6. Consider Approval for HVAC Improvements at Stonewall and Pelican branches.

Nancy Spillman moved to purchase a new A/C Unit in Pelican and repair the A/C unit in Stonewall, seconded by Leon W. Hunt. The motion carried unanimously.

ANNOUNCEMENTS

The Board decided to schedule the next regular board meeting for Thursday, August 26 at 2:00 PM. Meeting will be held in the Meeting room of the Pelican Library.

ADJOURNMENT

Nancy Spillman moved to adjourn meeting, seconded by Leon W. Hunt. The motion carried unanimously. Meeting ended at 2:47 PM.

Respectively submitted,

Delbert Terry
Library Director
DeSoto Parish Library