

**DESOTO PARISH LIBRARY
BOARD OF CONTROL MEETING
Minutes
MANSFIELD LIBRARY MEETING ROOM
November 19, 2020**

CALL TO ORDER

Evelyn Brown Quinn called the meeting to order at 2:00 pm.

ROLL CALL

Present:

Evelyn Brown Quinn, Leon W. Hunt, Ronald Jackson, Ernel Jones, and Nancy Spillman. Staff included Delbert Terry, Bill Smith and Pam Burr.

Absent:

Margaret Dickerson, Michele Abington-Cooper and Katherine Freeman

WELCOMING OF GUESTS

The Following Were Present:

Doris Ross, Mansfield Library Branch manager; Kriston Newsome, Pelican Branch Manager; Frances Tyler, Jamie Rollins, and Maura Gardner

CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

Nancy Spillman made a motion to add consider approval of amending the 2020 budget. It was seconded by Leon W. Hunt. The motion carried unanimously.

APPROVAL OF MINUTES

Leon W. Hunt moved to approve minutes for **August 22, 2019, Regular Board Meeting** as written, seconded Ron Jackson. The motion carried unanimously.

REPORT OF FINANCES

1. Consider Approval of Expenditures from August 15, 2020 – November 06, 2020.

Ron Jackson moved to approve expenditures, seconded by Ernel Jones. The motion carried unanimously.

2. Consider Approval of Amending the 2020 budget

Nancy Spillman moved to amending the 2020 budget. It was seconded by Leon W. Hunt. The motion carried unanimously.

3. Report from James Rollins, representative from Edward Jones

No action taken.

NEW BUSINESS

1. Maura Gardner of Dees, Gardner gave report of 2019 Audit

No action taken.

2. Consider Approval for 2021 Budget Proposal

Leon W. Hunt moved to approve the 2021 budget, seconded by Ernel Jones. The motion carried unanimously.

3. Consider Approval for 2021 Holiday Dates

Motion made by Ron Jackson to approve 2021 Holiday dates, seconded by Nancy Spillman. The motion carried unanimously.

4. Consider Updating Leave of Absence Policy

Motion made by Leon W. Hunt to update Leave of Absence Policy, seconded by Ernel Jones. The motion carried unanimously.

ANNOUNCEMENTS

Determine Next Meeting Date

The Board decided to schedule the next regular board meeting for February 25 at 2:00 PM. Meeting will be held in the Meeting room of the Mansfield Library.

ADJOURNMENT

Ernel Jones moved to adjourn meeting, seconded by Ronald Jackson. The motion carried unanimously. Meeting ended at 2:49 PM.

Respectively submitted,

Delbert Terry
Library Director
DeSoto Parish Library