

**DESOTO PARISH LIBRARY  
BOARD OF CONTROL MEETING  
Minutes  
MANSFIELD LIBRARY BOARD MEETING ROOM  
May 26, 2022**

**CALL TO ORDER**

Margaret Dickerson called the meeting to order at 2:02 pm.

**PLEDGE:** Delbert Terry

**PRAYER:** Margert Dickerson

**ROLL CALL**

**Present:** Margaret Dickerson, Leon W. Hunt, Katherine Freeman, Nancy Spillman and Ronald Jackson. Staff included Delbert Terry, Bill Smith and Pam Burr.

**Absent:** Ernel Jones, Evelyn Brown Quinn, Michele Abington-Cooper

**WELCOMING OF GUESTS**

**The Following Were Present:**

Doris Ross (Mansfield Library Manager); Frances Tyler (Acquisitions Librarian); Dwain Spillman; Barbara Johnson; Bethany Kauffman; Sarah Crump; Ian Ellis; Marian Ponthieux, IT Manager and Rose Jackson.

**Guest who addressed the Library Board:**

Ms. Sarah Crump addressed the board concerning Medigap Plans reimbursements. No action needed from Library Board of Control.

Mrs. Kauffman addressed the board concerning her efforts to be reemployed at DeSoto Parish Library. No action needed from Library Board of Control.

## **APPROVAL OF MINUTES**

Katherine Freeman moved to approve minutes for **February 24, 2022 Regular Board Meeting**, seconded by Leon W. Hunt. The motion carried unanimously.

## **REPORT OF FINANCES**

Leon W. Hunt moved to approve expenditures from **February 1, 2022 to April 30, 2022** seconded by Katherine Freeman. The motion carried unanimously.

## **NEW BUSINESS**

Leon W. Hunt moved to approve **Procedures for Building Emergencies (Fire, Tornados, Assaults)**, seconded by Nancy Spillman. The motion carried unanimously.

Delbert Terry asked Library Board of Control for a **clarification on sick leave policy**. No action was needed.

Katherine Freeman moved to approve **Auditor: Dees, Gardner** for the 2021 DeSoto Parish Library Financials, seconded by Leon W. Hunt. The motion carried unanimously.

Ronald Jackson moved to update on **Travel Expense Reimbursements** to be in-line with federal guidelines, seconded by Leon W. Hunt. The motion carried unanimously.

## **ANNOUNCEMENTS**

The next regular DeSoto Parish Library board of control meeting will be Thursday, August 25 at 2:00 PM. The meeting will be held in the Meeting room of Pelican Library.

## **ADJOURNMENT**

Ronald Jackson moved to adjourn meeting. Meeting ended at 2:45 PM.

Respectively submitted,

Delbert Terry  
Library Director  
DeSoto Parish Library